



# Addiction And Prevention Services

107 SW 6th Street Suite 200

Topeka, KS 66603

Phone: 785-235-2400 Fax: 785-235-0342

# AAPS Credential

Date of Application \_\_\_\_\_  
(date required)

## APPLICATION

11/09

- \_\_\_\_\_ I am applying to be an AAPS credentialed Alcohol and Drug Abuse Counselor. I have taken the required 27 college credit hours in addiction and have a minimum of an Associates Degree. \_\_\_\_\_ I have enclosed my transcript(s); or \_\_\_\_\_ My transcript(s) will be sent from the school.
- \_\_\_\_\_ I have taken at least 6 of the required 27 college credit hours in addiction and am applying for Counselor Assistant status. \_\_\_\_\_ I have enclosed my transcripts; or \_\_\_\_\_ My transcript(s) will be sent from the school.
- \_\_\_\_\_ I meet the qualifications and elect to proceed with the testing option. (See qualification criteria on back side.)  
\_\_\_\_\_ I have enclosed all documentation required.

NAME \_\_\_\_\_ DOB \_\_\_\_/\_\_\_\_/\_\_\_\_ AGE \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_ HOME TEL. NO. (\_\_\_\_) \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ HOME E-MAIL \_\_\_\_\_

PLACE OF EMPLOYMENT \_\_\_\_\_ DATE STARTED \_\_\_\_\_

WORK ADDRESS \_\_\_\_\_ SUITE \_\_\_\_\_ COUNTY \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ WORK FAX NO. (\_\_\_\_) \_\_\_\_\_

WORK TEL. NO. (\_\_\_\_) \_\_\_\_\_ EXT. \_\_\_\_\_ POSITION \_\_\_\_\_

WORK E-MAIL \_\_\_\_\_ SSN (OPTIONAL) \_\_\_\_\_

COLLEGE/UNIVERSITY \_\_\_\_\_ ATTENDANCE DATES \_\_\_\_\_

ADDRESS \_\_\_\_\_ SCHOOL \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ COLLEGE MAJOR \_\_\_\_\_

EXPECTED DATE OF GRADUATION \_\_\_\_\_ GENDER: MALE \_\_\_\_\_ FEMALE \_\_\_\_\_

EDUCATION: HIGH SCHOOL \_\_\_\_\_ GED \_\_\_\_\_

### UNDERGRADUATE AND POST GRADUATE DEGREES

College/University \_\_\_\_\_ Type of Degree \_\_\_\_\_ Date \_\_\_\_\_

College/University \_\_\_\_\_ Type of Degree \_\_\_\_\_ Date \_\_\_\_\_

### PLEASE LIST ALL CURRENT LICENSES AND/OR CREDENTIALS YOU HAVE

\_\_\_\_\_

WHERE WOULD YOU PREFER MAIL BE SENT TO? \_\_\_\_\_HOME \_\_\_\_\_WORK EMAILS? \_\_\_\_\_HOME \_\_\_\_\_WORK

WOULD YOU OCCASIONALLY LIKE TO RECEIVE CORRESPONDENCE BY FAX? \_\_\_\_\_YES \_\_\_\_\_NO

SIGNATURE OF APPLICANT \_\_\_\_\_

(There is no fee for this service unless the testing option is elected.)

Date Application Received \_\_\_\_\_

### OFFICE USE ONLY

Application Reviewed by: \_\_\_\_\_

Date Application Approved \_\_\_\_\_

Date of AAPS Eligibility \_\_\_\_\_

## **TESTING OPTION FOR AAPS CREDENTIAL**

For those individuals meeting specific qualifications, a testing exception (in lieu of the 27 college credit hours) is available to obtain the eligibility credential to work in licensed alcohol and drug programs in Kansas. A qualified individual may take a national test approved by the Secretary or provide verification a satisfactory equivalent has been passed previously. The Secretary shall determine the level of testing scores required for successful passage of the test.

Those qualifying under this exception include:

1. Current licensure according to KSA 65-5001 to diagnose using the DSM IV, or
2. Current licensure at the Master's level with the Behavioral Sciences Regulatory Board; or
3. A Master's or Doctorate degree in Theology or Divinity, and
4. A passing score on a drug and alcohol counselor competency test conducted by a nationally recognized organization such as the NAADAC, the Association for Addiction Professionals or the International Consortium of Reciprocity Counselors.

All individuals electing to test under this section must complete an application for AAPS credentialing and obtain Counselor Assistant status prior to making application to test. Under no circumstance shall an individual be considered eligible to work as a counselor in a licensed alcohol and drug program in Kansas until he or she has fulfilled all requirements. All qualified individuals electing to test must complete both an AAPS application and a testing application.

An applicant electing the testing option must have successfully passed the test within one year of the date of the AAPS Application or must complete the remaining required college courses within the time remaining pursuant to the individual's Counselor Assistant plan. Any individual not complying with these provisions and counseling in a licensed program will be providing services in violation of K.S.A. 65-4016.

**It shall be the responsibility of the applicant to provide all required documentation for the credentialing process.**



## Addiction And Prevention Services (AAPS)

The chart below indicates the 27 post-secondary academic credits required by the AAPS alcohol and drug abuse standards. Many schools have different course names than the ones listed. Please check with the school you are attending to see which of their courses fulfill the requirements below.

As of January 1, 2007 the new AAPS standards also require a **minimum of an Associates Degree** to become a full AAPS Credentialed Counselor.

CREDIT HOURS	CURRICULUM COMPONENTS
3 hours	Addiction I
3 hours	Abnormal Psychology
3 hours	Assessment/Planning Case Management/ Client Record Management
3 hours	Ethics & Confidentiality
2 hours	Family & Addictions
3 hours	Introduction to Counseling
3 hours	Introduction to Group Counseling
1 hour	Medical High Risk Issues
3 hours	Multicultural Aspects
2 hours	Field Experience (200 hours)
1 hour	Pharmacology
27 hours	TOTAL

If you have any questions concerning the above required coursework, please feel free to contact the KAAP office 800-880-2352 or 785-235-2400

**Please note:**

KAAP provides credentialing and re-credentialing services for Kansas alcohol and drug abuse counselors with contract support from Addiction and Prevention Services (AAPS), a division of the Kansas Department of Social and Rehabilitation Services (SRS). All questions regarding credentialing and CEUs are to be directed to the KAAP office. Please do not contact the AAPS state office for these kinds of questions. Thank you.